

ACCOUNTING SUPERVISOR

Valley TeleCom Group is seeking a qualified individual for the position of Accounting Supervisor to be responsible for supervising, coordinating and assisting with the activities of the accounting department. This person will design and implement new departmental processes and/or procedures, oversee monthly billing processes, assist in the budgeting process, review accounting transactions for accuracy and develop and submit monthly analysis reports. This position will report to Willcox, AZ. Requires a high school diploma or GED certificate and two years' work related experience is required. Telecommunications accounting knowledge is preferred but not essential. Previous supervisory experience is desirable.

Health, dental and vision insurance, 401(k) plan, retirement plan, Paid Time Off (PTO), life insurance, and long-term disability.

Applications and complete job descriptions may be obtained from our web site: www.vtc.net OR requested by calling 520-384-2231 or 1-800-421-5711. You may also pick one up at our headquarters located at 752 E. Maley Street, Willcox, AZ. This position will be open until filled. Please submit applications to: Valley Telephone Cooperative, Inc., P.O. Box 970, Willcox, AZ 85644. Attn: EMPLOYMENT. You may also fax your application and/or resume to: 520-826-1848 or email them to: employment@vtc.net. A post-offer, pre-employment drug test, motor vehicle driving record and background check will be conducted. EOE