

### QuickPay Authorization Form:

QuickPay is a convenient way to pay your Valley TeleCom Group service bill(s). Your bill payment is automatically withdrawn from your checking/savings account or major credit card monthly. Your payments are on time and for the correct amount. There are no monthly checks to mail, no postage stamps to buy and no late fee penalty for forgotten payments. It's virtually trouble free.



To start *QuickPay*, just complete and sign this authorization form. Mail the completed form to the address below or bring it to one of our office locations with a voided blank check, savings deposit slip or major credit card number and expiration date. We will handle the details with your financial institution.

**PLEASE READ INSTRUCTIONS CAREFULLY:**

I authorize Valley TeleCom Group to initiate monthly electronic funds transfer from my checking, savings or credit card account as noted on this form. I also authorize the financial institution named below to charge my checking, savings, or credit card account each month by the amount of that charge.

I want this charge to continue automatically until I notify Valley TeleCom Group in writing to discontinue my *QuickPay*. I will forward my *QuickPay* termination request, in writing, 30 days before my requested termination date.

I agree that if there are insufficient funds at the time my account is charged, I will be assessed an insufficient funds fee and will be required to pay the amount with cash, certified check, or money order.

Any incomplete information will delay the processing of your *QuickPay* request. If you have any questions regarding this form please call any of our office locations or customer service toll free at 1-800-421-5711.

**Billing Dates:** Valley TeleCom Group has three billing dates - Your payment will be deducted as follows  
If your billing date is the **1st** the deduction will occur between the 13th and the 15th of each month  
If your billing date is the **15th** the deduction will occur between the 28th and the 31st of each month  
If your billing date is the **20th** the deduction will occur between the 1st and 4th of each month

Customer # \_\_\_\_\_ (Required, found in upper right hand corner of your bill)

Service Account # (s) \_\_\_\_\_  
(Required, list all service accounts to be deducted for payment)

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**CHECK ONE & ATTACH APPROPRIATE DOCUMENT**

**CHECKING ACCOUNT**  
(Attach Voided Check)

**SAVINGS ACCOUNT**  
(Attach Deposit Slip)

**CREDIT CARD**

**Credit Card Users:** Visa, Mastercard, and Discover security codes are the last three digits on the back of your card. The American Express Security Code is located just above the account number on the right hand side.

Credit Card # \_\_\_\_\_ Exp: \_\_\_\_ / \_\_\_\_

Security Code # \_\_\_\_\_

Financial Institution: \_\_\_\_\_

Institution's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Account #: \_\_\_\_\_ Routing Number: \_\_\_\_\_

(the last series of numbers located on the number on the bottom of your checks)

(the first series of numbers located on the bottom of your checks)

Mail form, with deposit slip, voided check or credit card information, to:  
Valley TeleCom Group, P.O. Box 1133, Willcox, AZ 85644 or  
Return form with deposit, voided check or credit card information to a VTG Retail Center near you.